



TRICARE South Region
 Provider Data Management
 P.O. Box 7039
 Camden, SC 29020-7039
 Fax 803-462-3986

Toll-Free: 1-800-403-3950

TRICARE PROVIDER FILE APPLICATION

NAME: _____ SOCIAL SECURITY NO: _____

If you are a solo incorporate, please give EIN #: _____

NPI#: _____

Office Location (Street Address):

Billing Address (If different):

Office Phone No: (____)____ - _____

Billing Phone No: (____)____ - _____

If you file your taxes under a Federal Employer Identification Number because you belong to an incorporated group/professional association, you must ALSO complete a GROUP APPLICATION and the enclosed REASSIGNMENT OF BENEFITS FORM.

Are you a member of an established group practice or institution? _____ YES _____ NO

If YES, Practice Name: _____ Provider No: _____

Date you began filing with group number: ____/____/____ NPI# _____

Do you maintain a solo practice by yourself? _____ YES _____ NO

I will be signing my own claim forms: _____ YES _____ NO. If not, then the enclosed FACSIMILE SIGNATURE AUTHORIZATION FORM (S) MUST BE COMPLETED.

I certify that I have met the following requirements to be reimbursed as a (n):

_____ CLINICAL SOCIAL WORKER





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ATTACH A PHOTOCOPY OF YOUR LICENSE OR CERTIFICATION

License No: _____ UPIN: _____ NPI# _____

Original License Date: _____ Issuing State: _____

Current License Effective Dates: From _____ To _____

CONFLICT OF INTEREST STATEMENT

“Federal Law (5 U.S.C. 5536) prohibits medical personnel who are active duty members or civilian employees of government from receiving additional government compensation above their normal pay and allowance for medical care rendered. This prohibition applies to TRICARE benefits whether the claim for reimbursement is filed by the individual who provided the care, the facility in which the care was rendered, or by the sponsor/beneficiary. Claims for TRICARE benefits will be denied where either a uniformed member or civilian employee of the uniformed services has the opportunity to exert, directly or indirectly, any influence on the referral of TRICARE beneficiaries to one or more providers on a selective basis.”

 Signature of Applicant

 Signature Date

“I, the undersigned provider, in submitting this application for certification as an authorized provider under the TRICARE program, do affirm and attest that the information which I have provided in response to and support of this application is true and correct. I understand that any misrepresentation of my credentials which bear upon my qualification for authorized TRICARE provider status may be subject to the Administrative Remedies for Fraud, Abuse and Conflict of Interest as defined in 32 CFR 199.9.”

 Signature of Applicant

 Signature Date

Please notify Provider Data Management of any changes related to your provider file information (name, address, specialty, tax number, group affiliations, etc.).





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SECTION B

FAILURE TO COMPLETE ALL APPLICABLE PARTS OF THIS SECTION WILL RESULT IN DELAY AND OR DENIAL OF CERTIFICATION.

_____ I have a master's degree in social work from a graduate school of social work accredited by the Council on Social Work Education. (ATTACH COPY OF MASTER'S DEGREE):

NAME OF SCHOOL: _____

DEGREE: _____ DISCIPLINE: _____ YEAR GRADUATED: _____

_____ I have had a minimum of two (2) years or three thousand (3,000) hours of post-master's degree supervised clinical social work practice under the supervision of a master's level social worker in an appropriate clinical setting.

Date experience requirement was met: ____/____/____

_____ I am licensed/certified in the state in which I practice (ATTACH COPY). You must obtain a state license or certificate for TRICARE reimbursement if it is offered by your state, even if the state program is on a voluntary basis.

ORIGINAL LICENSE DATE: _____

CURRENT LICENSE EFFECTIVE DATES: FROM _____ TO _____

IF THE STATE IN WHICH YOU PRACTICE DOES NOT OFFER LICENSING OR CERTIFICATION FOR SOCIAL WORK, THEN YOU MUST CERTIFY THAT:

_____ I am a full CLINICAL member of a national professional organization offering certification of clinical social workers. (ATTACH PROOF OF MEMBERSHIP)



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PROVIDER'S NOTARIZED SIGNATURE AUTHORIZATION

STATE OF _____ COUNTY OF _____

Know all persons by these presents:

That I, _____ have made, constituted and appointed and by these presents do make, constitute and appoint _____ (Please attach a list of any other authorized representatives) my true and lawful attorney-in-fact for me and in my name, place and stead to sign my name on claims, for payment for services provided by me submitted to TRICARE. My signature by my said attorney-in-fact includes my agreement to abide by the TRICARE payment system concept and the remainder of the certification appearing on all TRICARE claim forms. I hereby ratify and confirm all that my said attorney-in-fact shall lawfully do or cause to be done by virtue of the power granted herein.

In witness whereof I have hereunto set my hand this _____ day of _____ 20____.

 SIGNATURE

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____ 20____

 NOTARY PUBLIC IN AND FOR

COUNTY OF _____ STATE OF _____

(SEAL) MY COMMISSION EXPIRES ____/____/____

Per TRICARE Management Activity (TMA) guidelines, we may accept, in lieu of a provider's actual signature on a TRICARE claim form, a facsimiles signature or signature of a representative if the FI has on file a notarized authorization from the provider for use of a facsimile signature or a notarized authorization of power of attorney for another person to sign on his or her behalf.

The authorized representative may sign using the provider's name followed by the representative's initials or using the representative's own signature followed by "POA" (Power of Attorney), or similar indication of the type of authorization granted by the provider.





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PROVIDER'S NOTARIZED FACSIMILE OR STAMP SIGNATURE AUTHORIZATION

STATE OF _____

COUNTY OF _____

_____ being first duly sworn, deposes and says: I hereby authorize the TRICARE Management Activity to accept my facsimile or stamp signature shown below as my true signature for all purposes under TRICARE in the same manner as if it were my actual signature, including my agreeing to abide by the full-payment concept and the remainder of the certification normally signed by the source of care as it appears on all TRICARE claim forms.

 SIGNATURE

 FACSIMILE OR STAMP SIGNATURE

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____ 20____

 NOTARY PUBLIC IN AND FOR

COUNTY OF _____ STATE OF _____

(SEAL) MY COMMISSION EXPIRES ____/____/____

Per TMA guidelines, we may accept, in lieu of a provider's actual signature on a TRICARE claim form, a facsimile signature or a signature of a representative if the FI has on file a notarized authorization from the provider for use of a facsimile signature or a notarized authorization of power of attorney for another person to sign on his or her behalf.

The facsimile signature may be produced by a signature stamp or a block letter stamp, or it may be computer-generated, if the claim form is computer-generated.





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PHYSICIAN AUTHORIZATION FOR REASSIGNMENT OF BENEFITS TO CLINIC

TRICARE
PGBA, LLC

It is agreed that _____
(Name of Clinic, Group or Professional Association)

will bill for and receive any charges or fees for the services of

(Name of Provider)

(Office Address)

Signature-Authorized Individual for Clinic

Signature of Provider

Employer Identification Number

Social Security Number

NPI for Employer Identification Number

NPI for Social Security Number

Date

Date

Date Individual joined group practice _____

Please return to the address indicated at the top of this letter.

